

Assessment Graduate Assistant Student Enrollment, Engagement and Services Assessment & Planning

Job Summary: The Graduate Assistant for Assessment will act as a support person for the Director of Assessment & Planning within Student Engagement & Enrollment Services. Detailed tasks of the GA will depend on the level of expertise of the person in the position but will include the general responsibilities listed below.

Office Website: <https://ww1.odu.edu/sees/seesassessment>

Contact: sees@odu.edu

Duties & Responsibilities:

- Constructing and administering surveys
- Implementing research, assessment, and evaluation activities
- Development of assessment instruments and data analysis for program evaluations
- Analyzing findings and developing reports and presentations

Required Skills:

- Regular or provisional admission in a graduate degree program (data science or higher education program preferred) at ODU with good academic standing
- Maintain a record of

Compensation: Annual stipend of \$18,500 will be paid over fall (\$7,500), spring (\$7,500), and summer (\$3,500) semesters. Out-of-state students will receive a tuition waiver equivalent to in-state tuition.

Length of Assistantship: 12 months/fall, spring, and summer

