

\_\_\_\_\_ UIN: \_\_\_\_\_

\_\_\_\_\_ Department/Program: \_\_\_\_\_

| GTA-Assistant | GTA-Instructor | GRA-Faculty Assistant | GRA-Project Assistant | GRA

From Semester/Year \_\_\_\_\_ to Semester/Year: \_\_\_\_\_

(Agreement may cover two contiguous semesters if assistantship is a fall/spring academic year position.)

Assistantship Position Description (attached on additional sheet, if necessary):

This agreement constitutes the responsibilities associated with the assistantship for the semester(s) and year(s) indicated above. Students must meet all eligibility, enrollment, registration, and qualification requirements outlined in the Graduate Catalog. A student is contracted to devote up to 20 hours maximum per week during the semester, and from his/her academic work to the duties required by the assistantship. The student's work schedules to be negotiated between the student and the supervisor along with a schedule of meetings and preferred modes of communication. In addition, the student may be required to attend special training sessions as indicated by an addendum to this agreement. However, all students appointed as GTAs must have completed the Graduate Teaching Assistant Institute prior to beginning an assistantship.

An evaluation of the student's assistantship performance will be conducted by the supervisor at the end of each semester for the appointment. If this agreement covers the student's initial appointment and first semester of assistantship, there will be a midterm evaluation in the first semester as well. Separated forms are required when a student is assigned to more than one supervisor or his/her duties are divided between two categories.

By signing below, the student agrees to the terms of the assistantship appointment and agrees to adhere to the Policy of Additional

\*HQHUDO \*UDGXDW  
5HY

For Graduate School use only Agreement copy received (date): \_\_\_\_\_