



Graduate Assistant  
Student Engagement & Enrollment Services  
Office of Student Conduct & Academic Integrity (OSCAI)

Job Summary: The Graduate Assistant fo

- Assist in the cre
- Assist in assess
- outreach.
- Suggest changes
- Propose creative
- Special projects
- Attend trainings
- Represent depart

Required Skills:

- Regular or provis
- with good acade
- Maintain a full c
- Experience facilit
- Ability to handle
- Ability to exerci
- Effective oral a
- Computer profi
- Attention to de

Employment Schedule:  
evenings and weekend



**Academic Qualifications:** Regular admission in a graduate degree program at ODU with good academic standing and maintenance of a full course load of student enrollment during the term of their appointment. A 3.0 or higher GPA is required. Dropping below the required GPA or reducing one's course load will be on full grounds for dismissal. Preferred majors include Human Services, Counseling, Higher Education, Educational Leadership, or a related field.

**Knowledge and Skills Derived from Experience:**

- Hearing Cases
- Professional Writing
- Critical Thinking

**Compensation:** \$7,500 per semester and professional development fund. Out-of-state students will receive a tuition waiver equivalent to state tuition.

**Length of Assistantship:** 9 months

