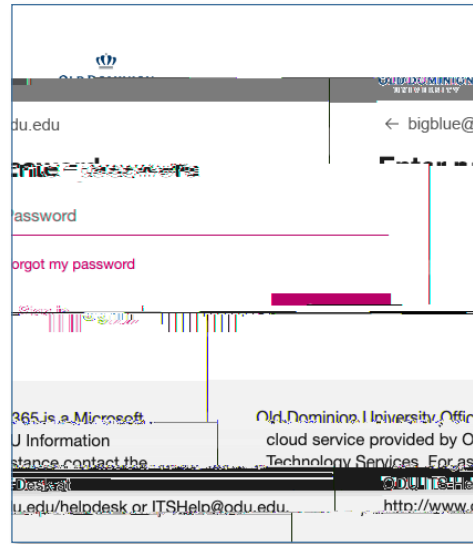


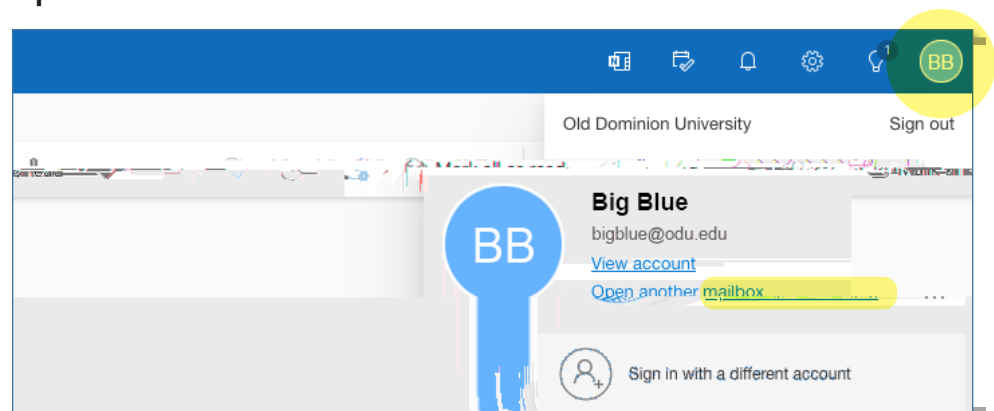
How to access a shared email account in Outlook Webmail

1. From the top right corner of the page, click on the account name (not the account icon).

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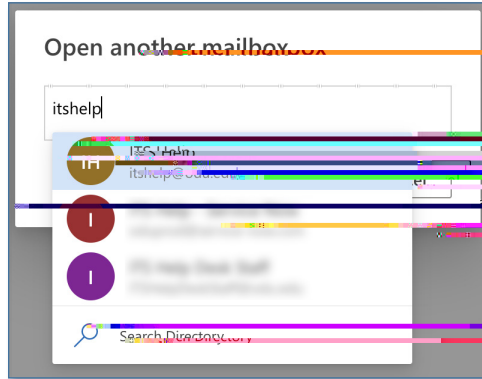


2. Open another mailbox.

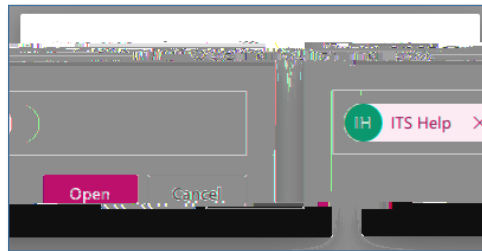




3. Open another mailbox



3. Open, click on the search results



Click on the search results to open the mailbox. The search results will show the mailbox name and the email address. Click on the mailbox name to open it. The mailbox will be added to the list of mailboxes in Outlook Webmail.